

NO.F.1-25/2020.A-I
Ministry of Human Rights
Directorate General of Special Education

ADVERTISEMENT

SITUATION VACANT

Applications are invited from suitable candidates for appointment to the following posts of PSDP funded Pilot Projects "Establishment of Project Planning and Monitoring Unit (PMU), Directorate General of Special Education, Islamabad", purely on contract basis on lump sum pay on merit basis.

S.No	Name of post	No.of posts	Age Limit	Quota	Salary Package	Qualification & Experience
1.	Project Planning and Appraisal Specialist / Deputy Director (PPS-8 equivalent to BPS-18).	01	25-35 years	Punjab	Rs.125,000/-	<ul style="list-style-type: none"> i. 2nd class or Grade "C" Master's Degree in Project Management/Administration / Sociology/ Social Work/ Development Studies/ Gender Studies/ Special Education or Equivalent Qualification From a University recognized by HEC ii. Five years post qualification experience in the field of project planning, project management, research, project appraisal, monitoring and evaluation in Govt./ Semi Govt./Autonomous Bodies/ NOGs/ INGOs iii. Knowledge of Govt. Rules and Regulation iv. Computer Skill in MS Office (Power Point, Word and Excel)
2.	Financial Management Specialist (PPS-7 equivalent to BPS-17)	01	25-35 years	Punjab	Rs.90,000/-	<ul style="list-style-type: none"> i. 2nd class or Grade "C" Master's Degree in Finance/ Accounting/ MBA (Finance)/ Commerce/ CA/ ACCA/ ACMA or equivalent qualification from a University recognized by HEC ii. Three years post qualification experience in public financial management (preferable on PIFRA & SAP), Accounting/ Budgeting/ Financial Auditing etc in Govt. or Semi Govt. Organization etc iii. Proficient in financial Rules and Regulation of Government of Pakistan iv. Computer Skill in MS Office (Power Point, Word and Excel)
3.	Procurement Specialist (PPS-7 equivalent to BPS-17)	01	25-35 years	Punjab	Rs.90,000/-	<ul style="list-style-type: none"> i. 2nd class or Grade "C" Master's Degree in Finance/ BBA/MBA or equivalent qualification from a University recognized by HEC ii. Three years post qualification experience in consultancy services or as a procurement expert in any project or Government Department iii. Proficient in financial Rules and Regulations of Government of Pakistan iv. Knowledge of public sector procurement processes E-procurement, policies and PPRA Rules and Regulations v. Knowledge to maintenance of procurement records and vender database vi. Computer Skill in MS Office (Power Point, Word and Excel)
4.	Naib Qasid (PPS-1 equivalent to BPS-01)	01	18-25 years	Punjab	Rs.16,000/-	Middle Pass, Mentally and Physically Sound

